

MEETING MINUTES

SOUTHERN NEVADA REGIONAL PLANNING COALITION TECHNICAL COMMITTEE September 3, 2015

In attendance: Nancy Amundsen, Vice-Chair, Clark County
Marc Jordan, Alternate, City of North Las Vegas
Stephanie Garcia-Vause, City of Henderson
Linda Perri, Clark County School District
Lewis Wallenmeyer, Clark County Department of Air Quality
Orlando Sanchez, City of Las Vegas
Raymond Hess, Alternate, Regional Transportation Commission of Southern Nevada
Andy Belanger, Las Vegas Valley Water District

Absent: Brok Armantrout, Chair, City of Boulder City

Agenda Item 1. Call to Order; notice of agenda conformance with Nevada Open Meeting Law requirements

The meeting of the Southern Nevada Regional Planning Coalition Technical Committee was called to order by Nancy Amundsen, Vice Chair, Clark County, at 4:00 p.m., on Thursday, September 3, 2015, in the Clark County Commission Chambers, Clark County Government Center, 500 S. Grand Central Parkway, Las Vegas, Nevada. The agenda was duly posted in compliance with the Nevada Open Meeting Law requirements.

Agenda Item 2. Public Comment

No public comment was made.

Agenda Item 3. Approval of the Agenda for the September 3, 2015 meeting

A motion was made by Stephanie Garcia-Vause to approve the agenda for September 3, 2015. The motion was approved unanimously.

Agenda Item 4. Approval of the Minutes of the May 7, 2015 meeting

A motion was made by Stephanie Garcia-Vause to approve the minutes from the May 7, 2015 meeting. The motion was approved unanimously.

Agenda Item 5. Consent Items: a. 2015 Long-Term Population Forecast

A motion was made by Stephanie Garcia-Vause to approve the consent item. The motion was approved unanimously.

Agenda Item 6. Receive a report from Clark County Regarding Mobile Food Vendors

Jennifer Ammerman with Clark County Comprehensive Planning discussed the issues they have been having with mobile food vendors. They have received complaints regarding mobile food vendors who have been operating out of a trailer, as they are pulling onto a site and remaining there for long periods of time. While the mobile food vendors are on site they are setting up canopies, tables and chairs, as well as playing music. Thus, in most cases the mobile food vendors are making it more of a long term stay,

rather than being truly mobile. The issue is Clark County does not review the site nor see where they are putting the trailer; they could be interfering with parking laws, site circulation, and in some cases site visibility. Clark County has reviewed their code and found that they only have two areas where they could possibly fit these uses in: 1) mobile food vendors, which include traditional catering trucks, and 2) food carts, which include hotdog carts. These new long-term uses don't fit into either category and Clark County would like clear direction from the members as to how to regulate these. She said she met with staff from the Southern Nevada Health District and learned some of their terms and regulations, such as their allowed time limit. Clark County does not have a regulation in place as to how long the food vendors can stay, therefore code enforcement cannot enforce a mobile food vendor to leave after thirty minutes or an hour. She admitted any timing regulation would be difficult to enforce. Clark County staff discussed this issue with the Board of County Commissioners in May. During that meeting Commissioner Giunchigliani suggested that this topic be brought to the Business License Working Group as well as the SNRPC Board.

Nancy Amundsen with Clark County mentioned the issues the Board of County Commissioners were concerned about with regard to mobile food vendors. The issues include the inconsistency across the valley for both business license regulations and zoning codes. Thus, at the Board of County Commissioners meeting in May, Commissioner Giunchigliani requested this item to be sent to the SNRPC to be reviewed by each jurisdiction to possibly look at this item regionally.

Orlando Sanchez with the City of Las Vegas mentioned that they had already gone through this process two years ago, as they had also received numerous complaints regarding mobile food vendors. Mayor Goodman and the City Council met with numerous communities and as a result they created regulations to resolve those issues. He recommended that Jennifer Ammerman contact Karen Duddleston of the City of Las Vegas's Business License Department to review those regulations.

Jennifer Ammerman stated that she had met with other jurisdictions and reviewed their regulations, including the discussion regarding distance separation from restaurants and the pilot program for downtown Las Vegas. She mentioned that she noticed some jurisdictions assign these issues to the Business License Department rather than the Planning Department.

Marc Jordan with the City of North Las Vegas mentioned that their City was also tasked with reviewing their business licenses and zoning ordinances in regard to mobile food vending. They reviewed the current zoning practices within each jurisdiction and received a copy of the City of Las Vegas' regulations. As a result, they have drafted new ordinances and came to the conclusion to move most everything over to the Business License Department. They have held off on completing that change due to this item being heard by SNRPC.

Nancy Amundsen asked if the City of Henderson has had any issues regarding mobile food vendors. Stephanie Garcia-Vause stated that they do not have any issues regarding mobile food vendors and that Henderson does not have a high demand for this.

Lewis Wallenmeyer with the Clark County Department of Air Quality mentioned they have received complaints regarding the dust around the areas where the mobile food vendors are parked as more vehicles (customers) are parking around them; therefore, he asked that the members look into that issue as they develop regulations.

A motion was made by Orlando Sanchez to accept the report and forward to the Coalition Board. The motion was approved unanimously.

Agenda Item 7. Receive a final report on the Regional Schools Multimodal Transportation Access Study

Dan Anderson with CH2M represented the Regional Transportation Commission of Southern Nevada for this item. He said the goal of this study was to expand on the goal of safe routes to school for children. There are a number of factors that would be involved in order to achieve that goal, which include education, encouragement, enforcement, and engineering; he mentioned that their primary focus was on the engineering aspect of that study. The engineering aspect included finding a way to design roadways, trails and parks so they are conducive to pedestrians and encourage walking and biking. They expanded that element and looked into finding ways to manage transportation around the schools so that the movement of cars, buses, and children walking and biking all happen smoothly and safely. He noted the need to develop a set of policies so that new developments and developers would have some guidelines on how to lay out their developments, and how we should layout our road network and our schools so that we develop a network that is safe and encouraging for everyone to walk and bike. In order to accomplish that a working group that was formed which included representatives from the Clark County School District, RTC, engineers and planners from the cities and the county, and NDOT. He explained the effort that the working group put into this plan in regards to coming up with language that everyone could embrace and ultimately adopt into the cities' and the county's comprehensive plans. In addition, the plan is to be a guide for the Clark County School District and the development of their new schools, as well as a guide for improvements to their existing schools. One of the highlights of the plan includes general land use policies. He mentioned one of the big obstacles to walking and biking to school are development walls. In addition to creating openings in the walls, he mentioned we also need to create better road access to schools, preferably around the whole school so that cars, buses, and bikes aren't all converging at the same place and time. The plans and policies would help create better road access and create segregation between the different modes of transportation. The plan also addresses wider ideas on how to encourage more walking and biking, which includes having trails with shade, amenities, and creating wider sidewalks and bike lanes. He stated that the implementation strategy will be discussed as part of the following agenda item.

Linda Perri with the Clark County School District thanked the RTC, Dan, the working group and her staff for their hard work on creating the Regional Schools Multimodal Transportation Access Study. She expressed how important it is for the region to have this type of framework to work from as we do not have one right now. She stated she believes if every entity utilized this guide it would help immensely, especially since our community is growing again.

Nancy Amundsen with Clark County stated that the County Board has also discussed the idea of creating access through development walls around schools and she believes that this study is perfect for our community.

A motion was made by Linda Perri to accept the report and forward to the Coalition Board. The motion was approved unanimously.

Agenda Item 8. Receive a presentation of the Regional Schools Policy Guide

Tracy Murphy with the Clark County School District noted the reason they have created the Regional Schools Multimodal Transportation Access Study and the Regional Schools Policy Guide was due to the SNRPC Regional Plan. When the SNRPC Regional Plan was adopted it was SNRPC's priority to convene an inter-jurisdictional planning committee to improve the identification of school sites. In 2013, the convened schools working group brought together a scope of work which turned into the Schools Policy Guide and presented it to the SNRPC Board. Subsequently, the working group received funds from the RTC for the UPWP Multimodal Access Study, which Dan Anderson just presented. Those funds helped fill a huge hole in their scope of work in terms of addressing access, road networks, and all the factors that go into transportation while siting schools and access for transportation. In addition to the Access Study, Southern Nevada Strong came along which also had a lot of goals and school related recommendations. The schools working group at that point was to look at the Access Study and Southern Nevada Strong, and figure out, based on the resolution the SNRPC Board passed a couple years prior, how the changing conditions worked together. She stated they believed because both

Southern Nevada Strong and the Access Study addressed school related factors, they would be able to create an easy guide for planners in the valley and rural neighborhoods to use.

Linda Perri with the Clark County School District mentioned that they did meet with the RTC and they would like to integrate the EPA standards with the UPWP Multimodal Access Study and the Regional Schools Policy Guide in hopes of creating one whole packet. Once they have all combined all three policies into one packet they will distribute to the different jurisdictions allowing them to all use the same policy guide throughout each jurisdiction.

Nancy Amundsen with Clark County thanked everyone for creating the Regional School Policy Guide as we have been in need of a guide that every jurisdiction can use.

A motion was made by Linda Perri to accept the report and forward to the Coalition Board. The motion was approved unanimously.

Agenda item 9. Receive a progress report from the Regional Open Space and Trails Workgroup

Johanna Murphy with the City of North Las Vegas gave an update in regards to how many downloads there have been on the Neon to Nature app since March, and that number has grown to 4,178. She mentioned many people helped promote the app including the Department of Aviation which put it on their website, Senator Reid who put the app in one of his newsletters, and SEVEN magazine which mentioned the app in one of their issues. She mentioned they will continue to create new ways to promote the app as well as refresh their messaging to post on social media sites. They will especially be promoting in October at the Get Outdoors Nevada Day event.

Mauricia Baca with Outside Las Vegas Foundation discussed the great event they have planned for Get Outdoors Nevada Day. They have had great participation from all the Regional Open Space and Trails Workgroup members on their planning committee including the Girl and Boy Scouts, Bass Pro, REI, and Clark County School District which will help distribute flyers. The sponsors for this event include SNRPC, Clark County, Barrick Gold, Forever Resorts, REI, NV Energy, Bass Pro, Republic Services, Land Rover Las Vegas, Southern Nevada Agency Partnership, Southern Nevada Health District, Trike Las Vegas, Pugsley Simpson Coulter Architects, SH Architecture, and Las Vegas Ski & Snowboard Resort. She mentioned events which will include Trike Las Vegas setting up demos alongside the Southern Nevada Mountain Biking Association; Bass Pro Shop will have a “catch and release” pool; and the Boy Scouts will have a rope bridge and a climbing wall. The day will start off with ALS doing a 5K event and there will also be some yoga on site. She discussed the sixty exhibitors who will also be there which include non-profit organizations as well as four food trucks. There will also be big canopies onsite provided by Land Rover Las Vegas, so there will be plenty of shade. She noted the great partnership they have had and they are also looking forward to the event next year which is being held in the City of Las Vegas.

A motion was made by Orlando Sanchez to accept the report and forward to the Coalition Board. The motion was approved unanimously.

Agenda item 10. Receive a progress report on Southern Nevada Strong

Raymond Hess with the Regional Transportation Commission provided an update on Southern Nevada Strong. He stated the Southern Nevada Strong Regional Plan has gone through all of the ratifications and been adopted by all the jurisdictions. He stated RTC is an implementing agency, however they need many partners in order to move forward with the objectives in the plan. He reiterated some of the plan’s concepts which included working together to plan, build and invest in complete communities throughout Southern Nevada, to provide access to quality education, affordable housing, employment opportunities, and viable transportation choices. These concepts and objectives will benefit our community and allow us to have a diversified economy, with a range of job opportunities, quality education, a strong

workforce, multi-modal well-connected transportation options, housing options for all budgets, strong social services, quality healthcare, and safe, desirable neighborhoods. He stated they are reaching out and doing a lot of one-on-one meetings with the thirteen regional partners and community groups to understand and connect community priorities with action. He also noted the RTC has a contract with JA Barrett Company to help with the strategic implementation for the short term, to help identify some resources that can be used by the regional partners, help build consensus and keep the process moving along. He discussed their approach to Southern Nevada Strong which involved looking at other successful regional models for regional planning. They looked closely at Envision Utah and their approach, which included empowering their local jurisdictions and empowering the community at large to find out the things that are important to them. He stated they believe this is a productive approach for Southern Nevada Strong; they want to empower those who are motivated to accomplish what is set forth in the plan. They hope to establish Southern Nevada Strong as a collaborative, efficient, and effective leader; to engage, educate, and move Southern Nevadans to action; and to increase alignment and availability of resources and provide practical tools, trainings, and technical expertise.

He discussed some recent accomplishments which included Clark County earning a \$500,000 EPA Brownfield Grant for Maryland Pkwy. The City of Henderson also did some wonderful work related to their comprehensive plan update and this is an example of how the Southern Nevada Strong plan can be integrated into comprehensive plans. RTC is also updating their Regional Transportation Plan which is the transportation version of a comprehensive plan, and they will also be integrating Southern Nevada Strong into their plan. RTC has also launched the environmental process to identify what type of enhanced transit will go along Maryland Pkwy, whether that is bus or transit, light rail or modern street car. North Las Vegas also received a \$485,000 HUD Choice Community Grant. Over the next ninety days the SNS website will be updated; they will add some functionality to the website so that regional partners can upload information to it, which was a recommendation by the SNRPC. They have also been working very closely with the Environmental Protection Agency, as they have reached out to Southern Nevada Strong with several technical assistance grants; they are trying to capitalize on those as much as possible thus at the end of the month there will be a food recovery workshop. They are also lining up some transit-oriented development workshops and technical trainings; some are sponsored by the Department of Transportation and by the National Transit Institute. They will also be reconvening the consortium committee, which is why they have had one-on-one meetings with some of the Regional Partners to determine who they would like to be their representative on the consortium committee. Some of the other questions they are asking the Regional Partners as they meet with them include: what are you currently working on that aligns with the Southern Nevada Strong Regional Plan, what kind of assistance is needed to implement parts of the Regional Plan, who would you like to designate as point of contact, who would you like to be on the consortium committee and are there any other possible champions in the community that you've worked with in other capacities that you think would align well with what we are trying to achieve with Southern Nevada Strong.

Nancy Amundsen noted the County is working on a total rewrite of their land use categories as well as the way they do their land use plans, and that all started with Southern Nevada Strong.

A motion was made by Stephanie Garcia-Vause to accept the report and forward to the Coalition Board. The motion was approved unanimously.

Agenda item 11. Set the Coalition Board Agenda for the September 22, 2015 meeting

The following items will be sent to Coalition Board for the September 22, 2015 meeting:

- Agenda item 6 – Discussion on Mobile Food Vendors
- Agenda item 7 – Receive a report on the Regional Schools Multimodal Transportation Access Study
- Agenda item 8 – Receive a presentation of the Regional Schools Policy Guide
- Agenda item 9 – Receive a progress report from Regional Open Space & Trails Workgroup
- Agenda item 10 – Receive a progress report on Southern Nevada Strong

- Discuss the Board meeting schedule for the remainder of 2015

Agenda item 12. Set the next date and location for a regular meeting of the SNRPC Technical Committee

The next SNRPC Technical Committee is tentatively scheduled for Thursday, November 5, 2015, at 4:00 p.m., in the Clark County Commission Chambers.

Agenda item 13. Public Comment

No public comment was made.

Agenda item 14. Adjournment

The meeting was adjourned at 4:41 p.m.