

## MEETING MINUTES

### TECHNICAL COMMITTEE

#### SOUTHERN NEVADA REGIONAL PLANNING COALITION

May 12, 2005

**In attendance:**

Paul Gerner, CHAIR, Clark County School District  
Jacob Snow, Regional Transportation Commission of Southern Nevada  
Gregory Rose, City of North Las Vegas  
Bonnie Rinaldi, City of Henderson  
Thom Reilly, Clark County  
Vicki Mayes, City of Boulder City  
Doug Selby, City of Las Vegas  
Christine Robinson, Clark County Air Quality Department  
Tom Minwegen, Southern Nevada Water Authority

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**Agenda Item 1. Call to order; notice of agenda conformance with the Open Meeting Law requirements.**

The meeting of the Southern Nevada Regional Planning Coalition Technical Committee was called to order by Paul Gerner, Chair, Clark County School District, at 4:05 p.m., on Thursday, May 12, 2005, in the Pueblo Room, Clark County Government Center, 500 S. Grand Central Parkway, Las Vegas, Nevada.

The agenda for the May 12, 2005, meeting was duly posted in compliance with the Nevada Open Meeting Law requirements.

**Agenda Item 2. Approval of the agenda for May 12, 2005.**

A motion was made and seconded to approve the agenda for the May 12, 2005, meeting. The motion was approved unanimously.

**Agenda Item 3. Approval of the minutes for the March 10, 2005, meeting.**

A motion was made and seconded to approve the minutes from the March 10, 2005, meeting. The motion was approved unanimously.

**Agenda Item 4. Consent Agenda. Recommended action – Forward items to the Coalition Board.**

A motion was made and seconded to approve consent agenda items a – letter from Governor Guinn regarding SNRPC Resolution 08-2005, b – BLM Land Nominations, c – SNRPC Expense Report, d – SNRPC CoH Budget for FY 2005-2006, e – Special SNRPC Workshop on Homelessness on June 16, f – Special SNRPC LUTAQ Workshop on August 25 and g – SNRPC Awards Program; and to forward all items to the Coalition Board. The motion was approved unanimously.

**Agenda Item 5. Receive a proposed SNRPC Work Plan and Budget for FY 2005-06. Recommended action – Forward the proposed Work Plan and Budget to the Coalition Board.**

Edward Probyn James, SNRPC Regional Planner, gave a presentation of a proposed SNRPC Work Plan and Budget for fiscal year 2005-2006. He discussed the four main points of the Work Plan which are: Carryover

Tasks, Ongoing Tasks, New Tasks and General Administrative Tasks; and he stated that while the proposed Budget contained several new project costs (\$100,000 for Phase I of the Regional Economic Study, \$25,000 for a School Site Selection Study, money set aside for a LUTAQ Study follow-up and funds for the SNRPC Annual Report, primarily for outside printing costs) it was, overall, less than last year's Budget. Additionally, Mr. James stated that the City of Las Vegas', the City of North Las Vegas', the City of Henderson's and Clark County's allocations are each \$46,223.97, with the City of Boulder City and Clark County School District each paying \$23,111.98. There was no discussion, and a motion was made and seconded to approve the Work Plan and Budget and forward them to the Coalition Board. The motion was approved unanimously.

**Agenda Item 6. Receive a report on the Performance Evaluation Form for the Regional Planner. Recommended action – Forward the Evaluation Form to the Coalition Board.**

Paul Gerner, Chair, Clark County School District, stated that at the last Coalition Board meeting (on March 24, 2005) it was decided that the Technical Committee would work with Mr. James, SNRPC Regional Planner, to develop a Performance Evaluation Form for the Regional Planner based on both the Work Plan approved by the Board on April 21, 2004, and the position/job description. A motion was made and seconded to approve the simpler of the two forms (the check-box form) and forward it to the Coalition Board. The motion was approved unanimously.

**Agenda Item 7. Receive a proposed Scope of Services and Roster for a Regional Economic Study. Recommended action – Forward the proposed Scope of Services and Roster to the Coalition Board.**

Edward Probyn James, SNRPC Regional Planner, gave a presentation on a proposed Scope of Services and Roster for a Regional Economic Study. He stated that after discussions with staff from the Economic Development Departments of the various entities as well as the Planning Directors, it was agreed there were identified gaps needing to be addressed and filled in; and they had developed a proposed roster of individuals appropriate to overseeing and managing this Regional Economic Study.

Thom Reilly, Clark County, asked about the anticipated timeframe, and Mr. James responded that if the (Coalition) Board gave their approval in May's meeting then the contract could be signed in late July. Mr. Reilly asked about the RFP and commented about the similarity to the ROSP (Regional Open Space Plan) RFP project; and Mr. James responded that the established oversight committee could "fast track" the process and would provide a draft copy of an RFP and a list of groups they thought could do the work. Mr. Reilly asked whether there had been any involvement with Somer Hollingsworth at NDA; and Mr. James responded that NDA had attended several of the staffing meetings and would be part of the oversight committee. Mr. Reilly asked that Mr. Hollingsworth be included, directly; and Mr. James responded that he had left a message during the previous week to let him know that he (Mr. Hollingsworth) had been added on the oversight committee. After further discussion by Doug Selby, City of Las Vegas, and Mr. Reilly, Mr. James added that he would contact Mr. Hollingsworth again.

Vicki Mayes, City of Boulder City, asked about the time of the first phase once the contract was executed; and Mr. James responded that specifics would be determined in the discovery period, but he expected between 180 and 270 days. A motion was made and seconded to approve the Scope of Services and Roster and forward them to the Coalition Board. The motion was approved unanimously.

**Agenda Item 8. Receive a recommendation for a Regional Affordable/Attainable Housing Work Group. Recommended action – Forward the recommendation to the Coalition Board.**

Rick Holmes, Clark County, gave a presentation on a recommended Regional Affordable/Attainable Housing Work Group. He discussed suggested topics the Clark County Growth Task Force addressed in their final report as being potential targets for the Work Group (i.e. BLM lands and the Public Lands Act), and he asked

for direction regarding both the make-up of the Work Group and who it should report to, before going before the Coalition Board.

Thom Reilly, Clark County, asked that the Committee on Homelessness or their Continuum of Care be included and addressed by the Work Group; and Mr. Holmes responded that no specific definition or goals had been established, but membership, organization, objectives and a timeline needed to be established, and a link to the homeless issue could be included.

Paul Gerner, Clark County School District, asked if the Coalition Board received the recommendation in May and gave input and direction in June, would it begin in July; and Mr. Holmes responded that it would become more of an action item in July, once the Board gave approval of formation and direction regarding what to work on. Bonnie Rinaldi, City of Henderson, asked about giving direction to the Board; and Mr. Holmes responded that oversight would come from the Technical Committee as well as from the Planning Directors and other housing staff, and he predicted many of the same people who had been part of the informal working groups would continue to be key players. A motion was made and seconded to forward the recommendation to the Coalition Board. The motion was approved unanimously.

**Agenda Item 9. Set the Coalition Board agenda for the May 26, 2005, SNRPC Board Meeting.**

A motion was made to forward items 4a through 4g, and 5 through 8 to the Coalition Board. Christine Robinson, Clark County Air Quality Department, requested that on the next Technical Committee agenda an item be added to discuss how items are placed on the SNRPC Sub-Committees' (i.e. the Federal Lands Disposal Sub-Committee) agendas and whether the Technical Committee should play a role in setting them. Edward Probyn James, SNRPC Regional Planner, explained that there were two sub-committees under the Technical Committee (the Federal Lands Disposal Sub-Committee and the A-95 Clearinghouse Review Sub-Committee); and the A-95 Review is run independently, while the Federal Lands Disposal process involves each entity submitting their request directly to the Chair of the Sub-Committee, which is Mayor Montandon's office in the City of North Las Vegas, since they set the agendas. Actions taken during the Federal Lands Disposal Sub-Committee are then passed back to the Technical Committee for review and are forwarded to the Coalition Board. Ms. Robinson reiterated that a further discussion of this topic still be included on the next Technical Committee agenda.

Doug Selby, City of Las Vegas, asked about a status report of the Legislative updates, and Mr. James responded that Dan Musgrove had sent one out but that there was nothing included of significance. Mr. Selby requested another update from Mr. Musgrove in time for the next meeting. The motion was seconded, and the amended motion was approved unanimously.

**Agenda Item 10. Set the next date and location of the SNRPC Technical Committee meeting.**

Paul Gerner, Chair, Clark County School District, stated that the next meeting was tentatively set for July 14, 2005, at 4:00 p.m., at the Las Vegas Valley Water District.

**Agenda Item 11. Public Comment.**

There were no public comments.

**Agenda Item 12. Adjournment.**

The meeting was adjourned at 4:30 p.m.